



ONWARD WITH TEACHING AND WRAPPING UP THE COURSE

Instructor presence is obviously important for any course. In the online and hybrid environment students need to know their instructor is present and active in the course regularly. Connecting with students to show instructor presence can be done using various tools and strategies. This can include lectures, online webinar sessions, small discussion and other various means.

Provide instructions for assignments and activities, ensure they are written clearly and concisely.

Try using bullets or numbered lists rather than paragraph instructions.

Establish a communication policy in the course syllabus for both you and the students, so that student's know what to expect from you and what is expected of them.

Utilize the News Tool regularly

Try HTML pages to create documents with important information

Try creating video instructions, demonstrations, other student examples or samples, or Zoom sessions for big projects.

Try using Zoom sessions or recordings for communications that may involve questions for students.

Facilitation of the course involves setting expectations that students will not be passive in their learning process. The learning process is a two-way street. They are expected to initiate communications not only with the instructor but also with their peers. In addition, students will need to be made aware; and often reminded, what they are responsible for in the class in order to be successful.

News Tool in BeachBoard (BB)

The News tool allows announcements posted on the course homepage, e.g. weekly announcements

Students can have News announcements emailed to themselves, NOTE this is a feature that they will need to set up on their BB

Email tool in BeachBoard

Use for checking in on students with low participation in discussions, or who are at risk of not doing well in the course

Sending out quick reminders or notifications to check feedback on assignments



Setting up individual/ group meetings via Zoom.

Discussion Boards (DB) in BeachBoard

Instructors should be checking in on when students post and replying to a few students, these replies can be positive reinforcements to encourage further discussion and checking to see if the student responses are on track with the prompt. Also, it's an opportunity to clarify confusions.

Create a DB for students only. Note that instructor will still be monitoring the feed to ensure that is a positive and safe space for students to chat. This space is an opportunity for them to connect and create a sense community amongst each other.

Create a DB for class questions. These can be questions that are open for both the instructor and even another classmate to respond. Again, this is a space to establish community not just with the instructor and the students but for all parties.

Zoom sessions

Zoom can be used for office hours

Set up group meetings with students for check in for the course, e.g. "muddiest point" in the course material, so it's an opportunity to have a small discussion about the topics for a less that might be dense

Set up meetings to discuss questions on a big assignment/ quiz

1:1 sessions with students who might be struggling or have other questions related to the course or subject of study.

To help facilitate and begin incorporating engagement for students is by creating what is known as a community of practice. By definition this means that students or a group of people share knowledge on something they find interest in and use each other to learn about the topic or subject. As a result of this, students can learn from each other and from the instructor. This is a key component of the learning process.

videos and read) provided by the instructor

