

INSTITUTIONAL AND PROGRAM ASSESSMENT COUNCIL (IPAC) Charge

This policy was recommended by the Academic Senate on September 15, 2022,
and approved by the President on September 28, 2022.

The Institutional and Program Assessment Council (IPAC) shall serve as the primary advisory body to the Academic Senate and University administration on matters relating to the assessment and periodic program review of degree-granting programs and academic support units. The Council will serve the same function for institutional assessment, including assessment of Institutional Outcomes related to the University's Strategic Planning Process. IPAC is subordinate to the Academic Senate, and, for that reason, all policies and regulations recommended by IPAC shall be presented to the Academic Senate for approval, except for those matters specifically delegated to the Council itself.

The Institutional and Program Assessment Council shall:

1. Implement the University's Academic Senate policy on the annual assessment of degree-granting programs and academic support units (Program Assessment Subcommittee);
2. Implement the University's Academic Senate policy on the annual assessment of Institutional Outcomes (IOs) (Institutional Assessment Subcommittee);
3. Implement the University's Academic Senate policy on the periodic program review of degree granting programs and academic support units;
4. Recommend changes to University's Academic Senate policies on annual assessment and program review to the Academic Senate.

Upon request of the Academic Senate or University administration, the Council shall nominate members to serve on committees that require the particular expertise of its membership.

Membership of IPAC shall consist of

1. Four (4) T/TT or lecturer faculty from the College of Liberal Arts, two (2) from each of the other Colleges, one (1) from the University Library, elected by the entire faculty (T/TT and lecturer faculty) of their respective Colleges
2. Provost and Senior Vice President for Academic Affairs (or designee)
3. Vice President for Administration and Finance (or designee)
4. Vice President for Student Affairs (or designee)
5. Director for Institutional Research & Analytics (or designee)
6. Director of Institutional Assessment
7. Coordinator for Program Review and Assessment
8. Dean of CPaCE (or designee)
9. One (1) student member, selected by Associated Students, Inc.

Faculty members shall serve staggered, three-year terms to ensure continuity. Members may serve consecutive terms.

Subcommittees

The Steering Committee (see below) will split college and other members into two subcommittees based on experience and training: 1) the Program Assessment Subcommittee and 2) the Institutional Assessment Subcommittee. Each subcommittee shall elect a Chair.

- 1) Members of the **Program Assessment Subcommittee** will provide support to Colleges and Departments with annual assessment and periodic program review.
- 2) Members of the **Institutional Assessment Subcommittee** will conduct Institutional