

Each Canvas course element below serves as a reference to be included in a course as applicable. Please note these items are suggested and highly recommended to follow, but they are not required.

Canvas Course Look and Feel							
Dashboard	Self-Check						
<p>user will encounter once logged into the user's courses and helps the user see what is happening in each course.</p> <p><a href="#">Dashboard Overview</a></p>	<p>Confirm that:</p> <table border="1"> <tr> <td>Courses are published</td> <td></td> </tr> </table>	Courses are published					
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Homepage	Self-Check						
<ul style="list-style-type: none"> <li>x The Homepage provides a visual representation of the course area with a brief course description or introduction. It can also provide clear instructions for students (e.g., where to begin) and quick and easy navigation to current content within the course.</li> <li>x BeachBoard Vs. Canvas: D2L by default homepage is set for every course that contains course title, where the user can add widgets and News announcements. While In Canvas, the user has the option of selecting one of the following as the course homepage: <ul style="list-style-type: none"> <li>o Option 1: Course Activity Stream</li> <li>o Option 2: Course Modules</li> <li>o Option 3: Assignment List</li> <li>o Option 4: Syllabus</li> <li>o Option 5: Create a Page and use the page as course homepage.</li> </ul> </li> <li>x Essential Course Information <ul style="list-style-type: none"> <li>o Sidebar</li> <li>o Announcements</li> <li>o Calendar</li> </ul> </li> </ul> <p><a href="#">Customizing your homepage</a></p>	<p>Confirm that:</p> <table border="1"> <tr> <td>One of the five Homepage options is chosen.</td> <td></td> </tr> <tr> <td>Recent Announcements are visible to learners.</td> <td></td> </tr> <tr> <td>Essential course information is housed on the course homepage.</td> <td></td> </tr> </table>	One of the five Homepage options is chosen.		Recent Announcements are visible to learners.		Essential course information is housed on the course homepage.	
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Navigation	Self-Check						
<ul style="list-style-type: none"> <li>x The Course Navigation Menu is a series of links/tabs on the left of the course that help the user and students access different course areas.</li> <li>x With the use of the Settings tab course instructor can hide certain course links/tab reduce learners' confusion. Moreover, course</li> </ul>							









Canvas Course Assessments		
Assignments	Self-Check	
<ul style="list-style-type: none"> <li>x Assignments can be used to challenge students' understanding and help assess competency by using a variety of media. The assignments include Quizzes, graded Discussions, and online submissions (i.e., files, images, text, URLs, etc.). The Assignments page shows students all the Assignments that will be expected of them and how many points each is worth.</li> <li>x BeachBoard Vs. Canvas Assignments in Canvas is the equivalent of the Dropbox in BeachBoard. Students</li> <li>x There are a variety of options for submitting a file type to an assignment in Canvas.</li> <li>x Submission Types               <ul style="list-style-type: none"> <li>o Text (Rich text editor is available for students to type the text)</li> <li>o Media</li> <li>o Upload files (types of files)</li> <li>o OneDrive</li> </ul> </li> </ul> <p><a href="#">Assignment Overview</a></p>	Confirm that:	
	Course assignments are created.	
	Course assignments are housed in their associated modules/week/unites.	
	Grade points are assigned to the assignments.	
Discussions	Self-Check	
<ul style="list-style-type: none"> <li>x Discussions allow for interactive communication between two or more people; users can participate in a conversation with an entire class or group. This allows both instructors and students to start and contribute to as many discussion topics as desired.</li> <li>x BeachBoard Vs. Canvas The discussion tool in Canvas is the same as the discussion in BeachBoard. In BeachBoard each discussion topic should be housed in a discussion Forum, while in Canvas the discussion forum does not exist, and topics live directly inside the Discussion tool.</li> </ul>		



<p>Where the question group in Canvas is within a quiz/exam but can be copied to other quizzes/exams in the LMS.</p> <p>x In Canvas the number of questions on a page cannot be limited to a designated number, quiz questions can be limited to either one question per page or the entire quiz's questions will be available to the learner.</p> <p>New <a href="#">Quizzes Overview</a></p>	<p>The date/time restrictions are set for each quiz/exam.</p>	
Grades	Self-Check	

x The Grades function within Canvas allows users to maintain all course grades in Canvas.



Canvas Course Communications	
Announcements	Self-Check
<ul style="list-style-type: none"> <li>x Announcements is a tool in Canvas that allows instructors to post information and updates to all members of a course or a certain section of a course directly in Canvas. Students also receive an email notification when a new Announcement is posted.</li> <li>x BeachBoard Vs. Canvas The Announcement feature in Canvas is equivalent to the News in BeachBoard. <a href="#">Announcements Overview</a></li> </ul>	Confirm that: The announcements are set and are in sequential order.
Collaboration	Self-Check
Canvas leverages collaborative technology to allow multiple users to work together on the same document at the same time. Collaborative documents are saved in real time, meaning a change made by any of its users will be immediately visible to everyone. <a href="#">Collaboration Overview</a>	Confirm that: Collaboration is visible on your course navigation menu.

Students	
Attendance	Self-Check
Attendance is used for taking student participation in Canvas.	Confirm that: Attendance is used on the course
People	Self-Check