

PARC Council Annual Report
Prepared for the Academic Senate of California State University, Long Beach

Academic Year: 2019-2020

Name of Council: Program and Assessment Review Council (PARC)

Prepared by: Nielan Barnes, PARC Chair

Date: May 2020

Membership:

(CBA); Washburn, Mark (CBA); O’Lawrence, Henry (CHHS); Erlyana, Erlyana (CHHS); Barnes, Nielan (CLA); Frey, Elaine (CLA); Kahn, Adam (CLA); Ding, Yu (CNSM); Tsai, Houn-Wei (CNSM); Lo, Roger (COE); Dhillon, Navdeep (COE); Bloom, Susan (COTA); Gardner, Gabriel (UL); Fogelman, Andrew (Lecturer, CLA).

Absent Membership (non-attending): Hubbard, LaRese, CLA (spring 2020 due to Cat Leave)

Ex-Officio: Cormack, Jody (VP Academic Affairs designee); Laws, Mishelle (VP DAF designee); Sayegh, Sharlene (Director, Program Review & Assessment); Chun, Kirstyn (CAPS/SS); Klima, Kerry (SS); Apitz, Juan (for Albawaneh, Mahmoud, IR & A).

Membership Resignation: Bui, Aubrey (ASI); O’Lawrence, Henry (CHHS)

Membership Replacement: N/A

Membership Liaison: None.

Officers: Nielan Barnes, Chair; Mark Washburn, Vice-Chair; and Gabriel Gardner, Secretary

Steering Committee: Nielan Barnes, Chair; Mark Washburn, Vice-Chair; and Gabriel Gardner, Secretary; Jody Cormack, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Director, Program Review and Assessment.

Matters Reported to the Senate: 1) Request to Academic Senate Chair and Colleges for replacements/representatives for vacant seats on the PARC Council. 2) Request to Academic Senate Chair to monitor attendance and submit letters documenting service to PARC accordingly.

Actions taken by the Council: In 2019-20, the PARC completed 8 program reviews (see table below).

| Year | Program Reviews |
|------|-----------------|
|------|-----------------|

| | |
|---------|----|
| 2019-20 | 8 |
| 2018-19 | 14 |
| 2017-18 | 11 |
| 2016-17 | 14 |
| 2015-16 | 1 |
| 2014-15 | 3 |
| 2013-14 | 10 |
| 2012-13 | 11 |
| 2011-12 | 6 |
| 2010-11 | 9 |
| 2009-10 | 17 |

1) Completed Degree Program Reviews/Recommendations

COTA: N/A

COE:

Department of Civil Engineering and Construction Engineering Management

Civil Engineering, BS

Department of Mechanical and Aerospace Engineering

B.S. in Aerospace Engineering

B.S. in Mechanical Engineering

B.S. in Mechanical Engineering – AVEP

CHHS:

Social Work

Bachelor of Social Work

Master of Social Work

Speech Language Pathology, MA

CLA:

Linguistics Department

BA Linguistics

MA Linguistics

International Studies Program

CNSM:

Department of Geological Sciences

B.S. Geology

B.S. Earth Science
M.S. Geology

COB: College of Business (entire college)

2) Completed Academic Support Program Reviews/Recommendations:

N/A

3) Program Reviews in Department Consultation Phase:

Degree-Granting Programs*:

Africana Studies, BA

Bachelor of Arts in Liberal Arts (BALA)

Gerontology, MS

Political Science, BA/MA

*Programs were offered extension to complete self-studies in light of campus changes with COVID-19. Political Science plans to submit in June, Gerontology requested the extension to December. Awaiting response from Africana Studies.

Academic Support Programs: Advising Centers for the following: CHHS, COE, CED, CLA, PASS Office

4) Program Reviews moved to the 2020-2021 Program Review Cycle:

CLA: Anthropology, BA/MA; AAAS (all degree programs)

CNSM: Chemistry / Biochemistry (originally scheduled for April 23 – 24, 2020 but cancelled due to travel restrictions and campus closures)

5) Completed External Reviews with receipt of External Review Report (Accreditation):

COE: Mechanical and Aerospace Engin (f)-3 (f)1(nd A)2 (e)-1 (r)-.s: nd Aerl: o-2 (e)1 (e)mTw -put1 (l)-2 (e)r

CPIE
Human Development

8) Selfstudies received

For 2019 – 20

- CPIE;**
- CNSM – Chemistry / Biochemistry; Geological Sciences;**
- CHHS—CCJEM;**
- School of Social Work;**
- CLA – AAAS; Anthropology; Communication Studies; Human Development;**
- Linguistics;**
- AA – College of Business Advising Center**

For 2020 – 21

No traditional reports due until June 1

9) Selfstudy extensions granted: Gerontology, MS (until December 1, 2020, see above)

Internal Proceedings / Discussion Occurred:

- 1) Conducted AY 2019-2020 organizational meeting: reviewed PARC charge, member duties (officers were elected in Spring 2019).
- 2) Reviewed the “Program Review Process in a Nutshell.”
- 3) Reviewed ‘Best Practices for writing UPRC reports’ using the new UPRC template.
- 4) Reviewed UPRC new report presentation format to make current format more efficient.
- 5) Reviewed Academic Senate Rules and Regulations regarding council absences.
- 6) Reviewed Role of UPRC, Reviewers & Department during External Reviews.
- 7) Review of Institutional Research and Analytics website and PARC Dashboard in Tableau
- 8) Regularly reviewed the PARC Program Review Schedule/Team Assignments.

19) Maintained a UPRC report (College and Departmental) (1) by the UPRC Sub-Committee (CPIE, CHHS, CNSM, CLA, AA, School of Social Work, Linguistics, Gerontology, MS)