

California State University, Long Beach Research Foundation

Memorandum

2024 RESEARCH FOUNDATION HOLIDAY SCHEDULE

October 10, 2023

Code: HR-24-01

To: Research Foundation Employees
Project Directors

From: Stephanie Moreno
Director of Human Resources

Subject: CSULB Research Foundation 2024 Observed Holiday Schedule

The following is a list of CSULB Research Foundation observed holidays for the 2024 year:

Martin Luther King, Jr. Day	Monday, January 15, 2024
Cesar Chavez Day	Monday, April 1, 2024 (Observed)
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Veterans Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024
Friday Following Thanksgiving Day	**See Note Below
Winter/New Year's Break (6 days)	Wednesday, December 25, 2024 through Wednesday, January 1, 2025 <u>Return to work Thursday, January 2, 2025</u>

** Note: The Friday following Thanksgiving Day is an unpaid campus closure day. Employees must use their accrued vacation or OPA time for this day or, if none available, the day must be taken without pay. Please contact the Research Foundation HR Department if you have any questions.