

Institutional and Program Assessment Council (IPAC) Meeting Minutes

February 21, 2024

2:00–4:00 p.m.

LIB 201

Co-Chairs

([Erlyana.Erlyana@csulb.edu](mailto:Erlyana.Erlyana@csulb.edu) and [Adam.Kahn@csulb.edu](mailto:Adam.Kahn@csulb.edu))

- **Call to Order:**

Change spelling new council business IASC . -SS

- **Council Announcements**

- Remaining Spring 2024 IPAC Meeting Dates: 3/6, 3/20, 4/17, 5/1, 5/15

- **New Council Business**

- Program review workflow (Jody & David)

- [AS PS 22-19](#)

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- Suggestion to May want to look for external review a year out of review. Other models exclude the voice of a council entirely. It is about our campus we should give our input to these programs reviews. Elevate the burden of the labor involved in the past. Council can still attend external review petition if it is wanted.
- David added in getting external reviewers but with the flexibility on the modality would help with that with program approval. He also added that external review want to add input on how review should go wants to dictate how review would go that is a current trend at this time. David is concerned on writing is real but thinks once some of these items get done that will not be too much of an issue.
- ERly added about the workload previous practice is a stretch to member because it was needed to learn about the other programs in the college. Add one thing it is a good thing that strengthens our annual assessment and will build into the self study. Maybe strongly suggest assist in external review for own college in order to add to what is already known.
- Heather added that we could be adding advocacy and relevancy to program review external review committee.
- UPRC has been eliminated members can donate time to own college process.
- Adam added we are watch dogs to advocate for the program in the colleges and there is balance give and take toward administration to the colleges and resources. Programs are not being asked to do too much share the burden.
- Adam points out we are voting on the MOU.

o Program review dates to be announced (Jody & David)

o Hoping to have Geography, Math, and Biology requests for external review by March 21<sup>st</sup>.

o ES and Policy have been drafted and working to Schedule IPAC voting meeting

- Geography
- Environmental Science and Policy
- Psychology
- CNSM Advising

• **Council Adjournment: 2:33**



- Charlene will take all feedback ad make new rubruc
- Adjourn 3:41pm