Institutional and Program Assessment Council (IPAC) Meeting Minutes
March 6, 2024
2:00–4:00 p.m.
LIB-201
Co-Chairs
(Erlyana.Erlyana@csulb.edu and Adam.Kahn@csulb.edu)

Remaining Spring 2024 IPAC Meeting Dates: 3/20, 4/17, 5/1, 5/15
Meeting after March 20

th will be spring break so 4/3 meeting is canceled and next
IPAC meeting will be 4/17

Review of the MOU process (Jody, Adam, and Erly)
Next meeting back from spring break will be our first MOU voting meeting.
Jody will give a brief presentation on reports. The report is also brief, so please
read the reports before the meeting. Be ready with questions and feedback at the
meeting.
Adam will send reports out in the next few days for review.
Jody said the reports will only focus on commendation opportunities and
concerns. If you see things are missing from reports based on standards, then it
means standards were met and won't be added to the report.
Discussion centered on how program review used to advocate for resources to the
program.
However now recommendations around resources are vaguely worded "as
resources permit."
Dean from college signs off on reports.
Environmental science review as an interdisciplinary program has two
departments housed in one program. report may include recommendation to place
environmental science into one program.
Psychology report may highlight an updated shift in FTE. In the past FTE were
equal major to non-major ratio students. but now it is more students in the major
that is representative in FTES ratio.

A concern for environmental Science and policy the Bachelor of Science is conferring fewer degrees which is issue with the chancellor's program.
Adam asked is this the only program that is in two programs. Jody cited other interdisciplinary major and minors in business and other new programs being created but it is more distinct within the programs what area they below in
It is important to ask the questions about the details of programs to the group.
Adam cited that college dean is new to CSULB and that Program Director Christine Whitcraft will be at our meeting, and she is knowledgeable of campus and program. She has made some recommendation to the report that Jody has revised.
Jody and David Relay heavily on self-study and external review to draft report.
Erly noted that you will give presentation and chair of faculty will be able to provide their comments of the review. She added that dean(s) and chair have been sent the report all ready.

Nuventive update: workshops took place on Thursday and Monday workshop were informative for participants and it was good for Office of Program & Institutional Effectiveness (OPIE) to know the issues in Nuventive. And make user experience better.

- David mentioned Monday's session was very positive, Tiffanie said that there was not a lot of resistance to using the program from participants.
- David said with Nuventive the data and program documentation can remain consistent during transitions.
- Sharlene said she will give more workshop for more faculty and divisions in the summer. The workshops for the divisions will be more targeted to focus on the done in that area especially in student affairs.
- Next step will be that people on IPAC will see review access in Nuvenive Sharlene will let every know when access is assigned to the group.

Canvas and Program Outcomes (Afifa Alawi and Chad Harris)
- Adam introduced presenters.
- Chad started by saying that course faculty need to use the rubric for grading to collect data for outcomes.
- Outcome must be on the rubric to collect data.
- Rubric does take time to set up and ATS staff like Chad and Afifa can help you set-up the rubric in canvas.
- A question was asked about the learning mastery grade book and if it is just for the outcomes will outcome on rubric be visible to students?
- Chad said they would have to test that in the program but initially if outcome is not used for grading not sure it is seen to students. outcome has to be attached to grading for students to see it.
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- Sharlene added that part of David's work in fall was that he built specific GE outcome into his course rubric. Sharlene then explained how David worked to connect Canvas to Nuventive and course outcomes for data collection to feed data back to Nuventive to see how things are aligned to GE outcome so that when it is tagged in a class, we can collect that data.
- Michael asked is this for everyone or by GE course. Chad said it is whatever you want to do with it.
- Sharlene added that also as we become more informed and understand these tools it will assist us to tell the faculty and staff in our colleges of how canvas can work with the data. It is there to be informative about tools and what is needed.

Program review update (David and Jody)
- Environmental Science and Policy (March 20)
- Psychology (March 20)
- Geography (4/17/2024)
- CNSM Advising (before spring 2024 done)

Program Assessment Subcommittee
- Continuation of discussion with Afifa and Chad

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material or presentation is organized and easy to follow and then there's a conclusion that summarizes the main points

Michael had a good write up on this to add the research methods and results of the study understood to a general audience. He added that listening to the speech we can learn about the topic even though they're speaking to disciplinary experts basically not every speech is a very specific discipline.

He then asked is the rubric use for just competition or is it for general rubric for GE area.

Jody said this is a generalized rubric more than a primary trait rubric. Sharlene points out we can all learn from information presented. Jody added that is the speech generalizable and is there method as to why information is given in a certain way?

Jody added her take on 4 score with provides transitions will linking up of ideas and can be followed because it is coherent logical progression of ideas.

2- Michaels comments. On some ideas so the ideas fit together more clearly and comp 0.0040 Tw 2-0.000 TdTJ-9(nd .n Tw -10.86 -1.(s)-1 (. i) (s)