

CALIFORNIA STATE UNIVERSITY, LONG BEACH  
SOCIOLOGY / Instructional Student Assistant 2023-2024

POSITION: Instructional Student Assistant – SOCIOLOGY  
RECRUITMENT #: 23/24-ISA-SOCIOLOGY  
EFFECTIVE DATE: August 17, 2023 / Fall Semester (Contingent on Budget)  
January 22, 2024 / Spring Semester (Contingent on Budget)

SALARY RANGE : \$16.20 to \$21.62 per hour. Up to 20 hours per week

MINIMUM QUALIFICATIONS : (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) Intermediate skills and comfort with using BeachBoard, Zoom, and email. (3) Well organized and professional. (4) Ability to communicate well in both oral and written forms.

DESIRED/PREFERRED QUALIFICATIONS :

- x Sociology major (not required).
- x SOC 100 and/or other Sociology courses.
- x Junior or Senior status.
- x Minimum GPA of 3.0 or above.

DUTIES:

- x Minor grading.
- x Record keeping.
- x Assistance with managing synchronous online meetings.
- x Lead/facilitate/monitor group discussions and/or discussion boards.
- x Assist students with Beachboard and/or Zoom.
- x Assist students with online instruc (t)2 ( )13.t (m)7 (t)2 (h B)4.3 (ea)13.4 (c)-7 (uc (t on)13.4 (i)-0.7 (.002 Tw 1.547 P)13)2 (1.3

The person holding this position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

REQUIRED DOCUMENTATION: (1) A letter of application addressing all qualifications for the position. (2) Instructional Student Assistant Application Form.

POSITION OPEN UNTIL FILLED (or recruitment canceled). Review of applications will begin immediately.

APPLICATION DEADLINE: Applications should be directed to the attention of the Department of Sociology – At315.3-  
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color, national orig  
medical condition  
Equal Opportunity