



to minimize conflicts in student schedules; meeting times must be indicated in the CSULB Schedule of Classes. The mode of instruction for each class must be published on the schedule of classes prior to student registration.

- 3.3 Faculty Office Hours: Faculty office hours associated with online and hybrid courses must be in a format appropriate to the mode of instruction and scheduled in compliance with CSULB policy 14-15
- 3.4 Course Enrollment Limits: As with face-to-face courses, enrollment limits for online and hybrid

, and 12-02  
policies.

or future revised versions of those

## **5 INTELLECTUAL PROPERTY**

Faculty have the same control and ownership of instructional materials produced for an online or hybrid course that they have with respect to face-to-face courses at the time of production, during use, and thereafter, in accordance with provisions of the CSU/California Faculty Association (CFA) Collective Bargaining Agreement and relevant CSULB policies regarding intellectual property.

## **6 COURSE EVALUATION**

Courses must be evaluated by students in a format appropriate to the mode of instruction and in accordance with CSULB policy 12-02 . Analyses of student course evaluations are expected to contribute to strategies for course improvements. Evaluation of faculty teaching with respect to personnel decisions must recognize the equal validity of all modes of instruction.

EFFECTIVE: Immediately