

DATE:
TO: All Faculty
FROM: TC Yih
SUBJ: Electronic Submission of Protocols to the Institutional Review Board for the Protection of Human Subjects

Please see the following message from Al Russo, Director of Research Compliance.

T.C. Yih
Associate Vice President for Research and External Support

Dear Colleagues,

In order to increase the efficiency of processing applications for CSULB IRB Review, the submission process is being modified. The CSULB IRB will now require that all IRB protocol submissions include only one complete paper copy of the application with original letters and forms, including all appendices, and an electronic version of the application and all letters, forms and appendices. This change, made based on input from IRB members, will enable the IRB Review Board to process applications faster and reduce the number of paper copies submitted.

The complete paper copy is to be submitted to the Office of Research and Supported Programs, University Foundation Building, Suite 310, as in the past. Submission of the electronic version must
