



CALIFORNIA STATE UNIVERSITY, LONG BEACH
VICE PROVOST FOR ACADEMIC PROGRAMS

Memorandum of Understanding
Department of Film and Electronic Arts
College of the Arts
February 2020 (for 2017 review)

This Memorandum of Understanding outlines the consensus reached by the Department of Film and Electronic Arts, the College of the Arts, and the Division of Academic Affairs,

necessary for teaching film and media production as well as faculty office space. No further update on this effort has been provided. The external reviewers noted that FEA is housed in a building that is not fit for film production and it poses a number of health and safety issues with current facilities.

- Another major area of concern is the number of faculty. At the time of review, there were 7 full-time faculty serving almost 700 majors.
- The shortage of faculty coupled with the lack of equipment also has had scheduling effects with "a significant impact on students who often can't get into required courses and shift emphases rather than delay graduation".
- FEA has two support staff who work (with numerous student assistants) with equipment, one IT specialist, one ASC and a full time advisor. They have one full-time advisor who is also the Director of Undergraduate Advising for the College.
- Though the department articulates active, measurable learning outcomes, they have not engaged in or reported on direct assessment efforts for several years. Assessment was an issue raised in the 2009 MOU as was alignment of learning outcomes across the department curriculum. At the time of this report, the department just completed its first assessment since the previous program review.

Opportunities for development were noted in the

4. It is recommended that the department as a whole explore a new cycle for course offerings to provide balance to the options within the major and to best serve the interests of its students;
5. Explore funding sources to secure ongoing and guaranteed operating budget to purchase and maintain equipment essential for teaching;
6. Work with the College and Academic Affairs to prioritize developing and implementing long-range facilities plans to replace or rebuild facilities that pose health and safety risk and provide adequate space to teach;
7. As resources permit, work with the College to secure ongoing and guaranteed provision of adequate equipment needed to accomplish program mission;
8. As resources permit, work with the College to develop a hiring plan for full-time faculty and support staff with priorities based on departmental needs.

FEA Department Chair:

Shirley D'Zmura

Date: 2/20/2020

College of the Arts Interim Dean:

Margaret Black

Date: 2-20-2020

Vice Provost Academic Programs:

John Connors

Date: 2-25-20