

# CANDIDATE'S QUICK REFERENCE G

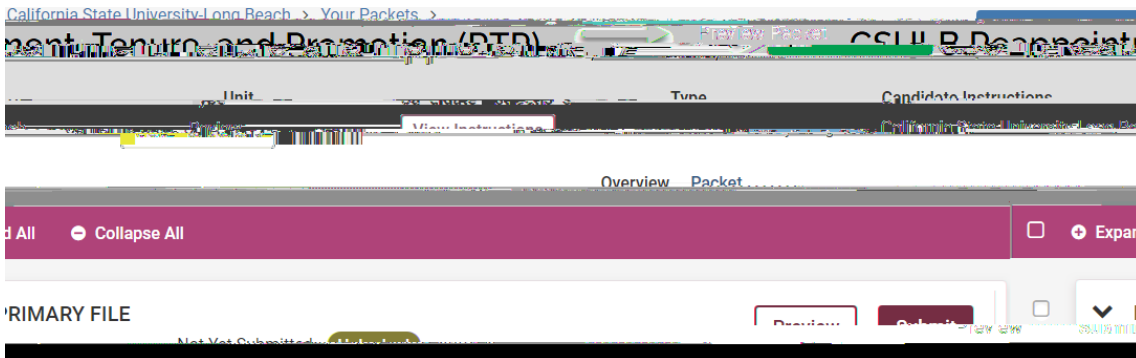
Review, Promotion & Tenure



## How Do I Preview My Packet

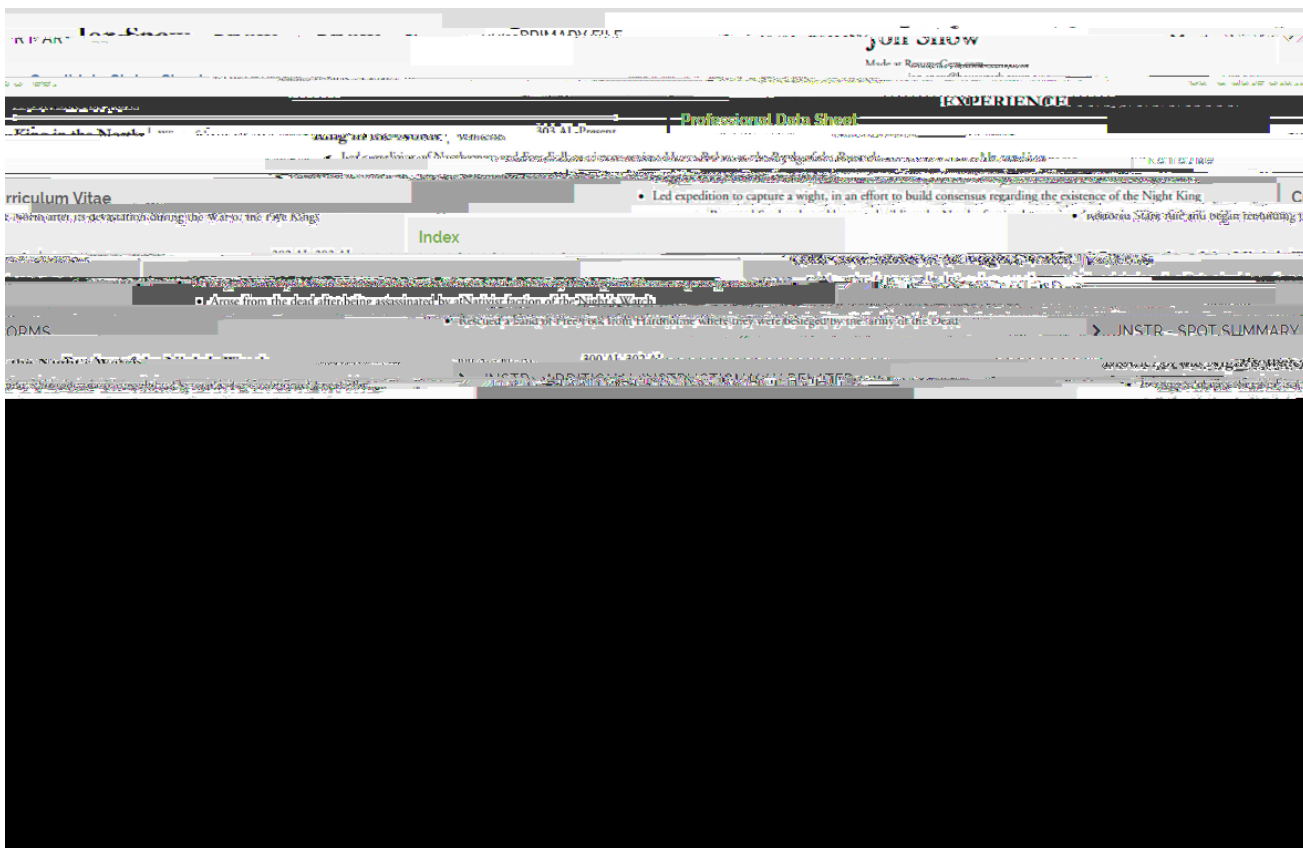
Navigate to your packet and click

**Preview Packet**



Your materials will display in Adobe Reader with a table of contents for ease of navigation.

**NOTE:** The contents of your packet will be accessed by the **embed** in a view similar to the **Preview**. It is recommended to use the **Preview** to verify your packet is complete and accurate before submitting.



Technical issues with Interfolio (i.e., navigating, accessing your packet, uploading materials) can be directed to [helpdesk@csulb.edu](mailto:helpdesk@csulb.edu) or contact Interfolio Scholar Services at 800-787-8807 or [help@interfolio.com](mailto:help@interfolio.com)