

California State University Long Beach
Program & Assessment Review Council
Meeting Minutes

February 5, 2020
2:00 – 3:30 p.m. AS-125

Members present: Kirstyn Chun, Elaine Frey, Henry O'Lawrence, Howard Tsai, Juan Apitz, Hyeesoo (Sally) Chung, Roger Lo, Kerry Klima, Navdeep Dhillon, Eryana Eryana, Nielan Barnes, Susan Bloom, Michelle Laws, Jody Cormack, Sharlene Sayegh, Mark Washburn
Members excused: Reece Renninge, Adam Kahn, Yu Ding
Members absent: Audrey Bui, LaRese Hubbard, Andrew Freeman
Guests: Lizzet Rojas (AA), Nancy Hall (Linguistics) Dan O'Connor (CLA)

- x Call to Order (2:03)
- x Approval of Agenda (m/s/p 2:03)
- x Approval of the Minutes: Nov 6, 2019 (posted on BeachBoard) (m/s/p 2:04)
- x Announcements
 - o Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device and print material to the meeting.
 - o Next PARC meeting is February 19, 2020 in AS-125 at 2pm.
- x New Business:
 - o Introductions (2:05)
 - o Program Review Presentations:
 - f 2:10 pm Linguistics Department (Gabriel Gardner)
 - x Nancy Hall – comments (2:7)
 - o More university support for ASL students is required, particularly regarding interpreters and captioning/adapting electronic materials
 - o Will consider splitting TESOL MA offer report suggestion.
 - x Dan O'Connor – comments (2:19)
 - o Department has had 3 chairs in three semesters; despite this, Chair Hall has done remarkable work.
 - o ASLD program is the source of many new students to the University, who also take non-ASLD classes. Faculty in other areas need to be aware of how to welcome those students.
 - f Recommendations to the Department of Linguistics approved (m/s/p 2:25)
 - f Recommendations to the College of Liberal Arts approved (m/s/p 2:26)
 - f Recommendations to the PARC approved (m/s/p 2:26)
 - o Update of PARC Charge discussion (Nielan Barnes, Jody Cormack, Sharlene Sayegh)
 - f PARC possibly to restructure as IPAC (Institutional and Program Assessment Committee)
 - f Forces of change:
 - x WSCUC, our accrediting body, is requiring institutional assessment
 - x Assessment is implicated in Beach 2030 activities
 - x Changes would address concerns about current program review structure and PARC concerns such as: high workload for UPRC, high workload for department at end of review period, lag in receiving meaningful feedback
 - x Academic Affairs (AA) to add a Director of Institutional Assessment. This is a new position

f Proposed structure:
x