

POLICY ON FACULTY AWARDS (PFA)
(This Policy Statement supersedes P-620)

This policy statement was recommended by the Academic Senate on March 11, 2021 and approved by the President on March 24, 2021.

1.0 INTRODUCTION

California State University, Long Beach recognizes and honors faculty of the University for their varied contributions to our academic mission. The recipients of these awards are individuals who have shown

2.0 ADMINISTRATION

2. 1. The Faculty Personnel Policies Council (FPPC) will develop, recommend, and review the Policy on Faculty Awards.
2. 2. A University Awards Committee, a standing committee of the Faculty Personnel Policies Council, will select recipients of the following awards: the Outstanding Professor Award, the Nicholas Perkins Hardeman Academic Leadership Award, the Distinguished Faculty Scholarly and Creative Achievement Award, the Distinguished Faculty Teaching Award, the Distinguished Faculty Advising Award, the Distinguished Faculty Research, Scholarly, and Creative Activities (RSCA) Mentoring Award Faculty Excellence in Equity, Diversity and Inclusion Award, the Early Academic Career Excellence Award, the Legacy Lecturer, the Faculty Long Service Award, and any other awards designated by the Academic Senate.
2. 3. The University Awards Committee shall be comprised of eight members:
 - The Academic Senate Nominating Committee shall choose seven (7) members, at least five (5) of whom shall be past recipients of these awards from different colleges to serve;
 - One (1) student member, selected by the ASI to review applications and vote for the Distinguished Faculty Teaching Award, Distinguished Faculty Advising Award, and Distinguished Faculty RSCA Mentoring Award only.
 - Members of the University Awards Committee shall serve staggered terms.

2.4 The University Awards Committee chair shall submit an annual report to the FPPC (Faculty Personnel Policies Council) that includes for example any recommendations for changes in the definitions or procedures for selecting recipients of awards listed in 2.2, and consult with FPPC as needed regarding procedure.

3.0 AWARDS AND PROCEDURE

1. Eligibility: Each award has unique eligibility criteria. Unless otherwise specified, any non retired Unit Three faculty member is eligible. Retirement during the academic year does not forfeit eligibility for that year.

3.2. Call for Nomination. The Chair of the Academic Senate working with the Provost's Office will solicit nominations from the entire campus community for each of the awards. Deadlines, application procedures, and award criteria will be listed on the Academic Senate web site.

3.3 In any year, the University Awards Committee shall not give more than 3 awards per category and no more than an overall total of 16 awards. These limits exclude the Nicholas Perkins Hardeman Academic Leadership Award (see section 11), Legacy Lecturer (see section 12) and the Faculty Long Service Recognition Awards (see section 13).

3.4. In any year, the University Awards Committee may choose not to grant an award in any or all categories.

4.0 OUTSTANDING PROFESSOR AWARD

4.1. Purpose: The Outstanding Professor Award, established in 1980, is designed to encourage, reward, and publicly acknowledge outstanding professorial performance. This award is the only award given by California State University, Long Beach that recognizes excellence in all three (3) of the following areas: instruction and instructionally related activities, scholarly and creative activities, and professional service.

4.4. Evaluation Criteria: A record of excellence, including the significance of the nominee's contributions, must be demonstrated in each area of professional responsibility: Instruction and Instructionally Related Activities, Scholarly and Creative Activities and Professional Service.

4.5. Submission: Nominees for this award shall be notified of their nomination and provided with guidelines by the Chair of the Academic Senate. Candidates who accept their nomination shall submit documentation to the Academic Senate Office that addresses the award criteria (see application packet).

Nominees should submit:

- A completed Application Form;
- A 3-5 page summary statement highlighting the nominee's accomplishments in all three (3) categories: teaching, scholarship, and service;
- A current curriculum vitae;
- One (1) set of exemplary teaching materials;
- One (1) example of recent exemplary scholarly/creative activity;
- One (1) example of exemplary service;
- Up to a total of three (3) letters of support addressing the outstanding contributions of the nominee.

4.6. Selection: The University Awards Committee shall evaluate the evidence submitted by each nominee. The name(s) of the award recipient(s) shall be forwarded to the Academic Senate Office.

5.0 DISTINGUISHED FACULTY SCHOLARLY AND CREATIVE ACHIEVEMENT AWARD

5.1. Purpose: The Distinguished Faculty Scholarly and Creative Achievement Award, established in 1982, is designed to encourage, reward, and publicly acknowledge sustained excellence in scholarly and creative achievement by members of the University's faculty. The award recognizes excellence in the visual and performing arts, in the publication of scholarly work, the completion of research and sponsored projects, and in the development of new and innovative ideas in research and problem solving.

5.2. Eligibility: All University faculty are eligible for the award. Nominees must have been employed by the University for a minimum of five (5) years. The award is based on a candidate's

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5.4. Evaluation Criteria: A record of sustained excellence and the significance of the nominee's contributions must be demonstrated.

5.5. Submission: Nominees for this award are notified of their nomination and provided with application guidelines by the Chair of the Academic Senate. The candidates who accept their nomination shall submit an application and the required materials to the Dean of their college.

Materials needed for submission include:

- A completed Application Form;
- A 3-5 page summary statement by the nominee highlighting their scholarly and creative achievements in relation to the award criteria;

6.3. Nomination: Nominations for the Distinguished Faculty Teaching Award may be submitted by university faculty, staff, administrators, students and/or alumni/ae. Any nominator may

6.8. Review by the University Awards Committee: The University Awards Committee shall make the final selection of the award recipient(s) from the ranked nominees forwarded by the College Awards Committees. The name(s) of the award recipient(s) shall be forwarded to the Academic Senate Office.

7.0. DISTINGUISHED FACULTY ADVISING AWARD

7.1. Purpose: The Distinguished Faculty Advising Award, established in 2008, is designed to encourage, reward, and publicly acknowledge sustained excellence in academic advising by members of the University's faculty. Nominees shall be evaluated based on e

- Evidence that the candidate's advising significantly impacted student success.

7.7. Selection: The University Awards Committee shall evaluate the evidence submitted by each nominee. The name(s) of the award recipient(s) shall be forwarded to the Academic Senate Office.

8.6. Selection: The University Awards Committee shall evaluate the evidence submitted by each

- A completed Application Form;
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- A 3-5 page summary statement highlighting the major contribution(s) that make the nominee eligible for this award in all three (3) categories: teaching, scholarship, and service;
- A current curriculum vitae;
- Up to five (5) examples of achievements. At least one (1) example of achievement

11.4. Evaluation Criteria: A candidate for this award shall have demonstrated exceptional leadership.

11.5. Submission: Nominees for this award are notified of their nomination and provided with application guidelines by the Chair of the Academic Senate. The candidates who accept their nomination shall submit an application and the required materials to the Academic Senate Office. Self-nominations are permitted.

Materials should include:

- A completed Application Form;
- A current curriculum vitae;
- A 3-5 page summary statement by the nominee highlighting contributions relevant to the award criteria; and
- Up to a total of five (5) supporting documents that may include letters and/or evaluations that are signed by faculty, students, administrators, and outside references.

12.4. Evaluation Criteria: Legacy Lecturers are those individuals who have demonstrated a