FERPA Information Release

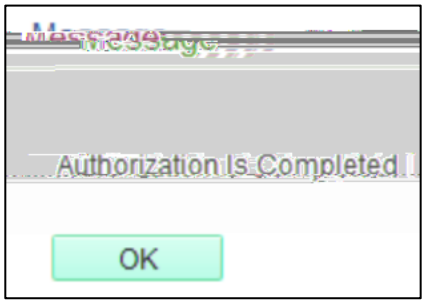
You can provide your consent to allow CSULB to disclose confidential information from your education records to parents, spouses, or other third parties. In your MyCSULB Student Center, you can specify what information can be released and which individuals are authorized to receive this information.

How to Release Your Information to a Third Party

1. Access your MyCSULB Student Center through Single Sign-On.
2. In the Personal Information section, select **FERPA Information Release** in the **"other personal…"** dropdown menu. Select the arrow to continue.

3. Authorize up to three individuals.

6. Select the **Authorize Third Party** button to save your request.



7. The system will save your request and assign a positive service indicator to your record. You can review this in the **Holds** section of your MyCSULB Student Center.