CSULB Program & Assessment Review Council Meeting Minutes

September $\mathbf{0}$, 2021approved 2:00 – 3:30 p.m.

Please notify the Chair if you are unable to attend.

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Zoom Meeting ID: 832 9949 9992

Members excusedMichael Fender Members absent:Ali Razaei Guests:n/a

- Call to Order (2:06)
- Approval of Agenda (m/s/p)
- Approval of the Minutes: May 5, 2021 (attached and)
- Introductions (2:08) State name, department, whethe on PARC)
 - Members introduced themselves to one
 - Prof. Barnes pointed othe veterans on F members may have.
- Announcements(2:19)

•Reminder: PARC Members are enrolled in the conducted electronically via BeachBoard. Columembe student tab. Please bring your electronic device or experience.

•Next PARC meeting is September 15, 2023;32

•2021-2022 PARC Meeting Dates

<u>FALL 2021</u>: Sept 1, 15; Oct 6, 20; Nov 3, 17; Dec 1, 15 (hold date) <u>SPRING2022</u>: Feb 2, 16; March 2, 16; April 6, 20; May 4, 18 (hold date)

- New Busines (2:20)
 - Program Review Presentations: None
 - Overview of PARC Charge, Program Review Process, and UPRC role(s); (Loriminutes)
 - x Prof. Johnson walked through an overview of PARC (slides available BeachBoard), including:
 - o Program Review
 - o Steering Committee
 - o Traditional vs. Expedited Reviews
 - o Program Review Process
 - o The PARC Report/MOU
 - o Questions?
 - x Prof. Barnes encouraged members to visit the PARC Academic Serbatite: https://www.csulb.edu/academicenate/programassessmenteview-council-parc
 - o Reminded us to remain focused on our charge/purview

- University Program Review Committee (UPRC) assignmæmdsdeadlinefor Fall 2021 (Lorin/Nielan; 1015 minutes)
 - x Prof. Johnson showed the 2022 PARC UPRC Teams document
 - x Prof. Bloom (COTA) agreed to serve as PC2 on

Sept 20	Nov 3
Oct 4	Nov 17
Oct 11	Dec 1
Oct 25	Dec 15

- •New Assessment Policy Proposal (Jody;320minutes)(2:48)
 - x Proposal in CEPC: a grouping of proposals around assessment policy.
 - x Pushing for annual assessmentart of a larger change in program review
 - o It is hoped that this will be a more effective, meaningful process
 - o PARC may become IPAC Institutional Program Assessment Council
 - o Each college would have a "senion" who works on 'institutional assessment')d "junior" (who works with Dept/Program on annual assessment) IPAC representative
 - o Revised process of programview (UPRC)reportwriting by Jody and Lorin and then presentation to the membershifter discussion and approval vould require a new PARC charge)
 - o Less work on Program Review reports and more work on Annual Assessment
 - Knowledge about assessment would bportant for this reenvisioned committee
 - o Timeline unknown
 - o More information is available from CEPC repentatives
 - o Dr. Cormack encouraged members to give feedback to CEPC representatives
 - x Updated Silf tudy template-increased focus on DEI
- •Upcoming PARC meetings/member capacitation(3:14)
 - -Sept 5 UPRC report template and best practices for writing UPRC report template and template
 - Oct 6 overviewand Q & A with IR & A re: PARCdata table (Juan and Sharlene)
 - -How to read/understand Accredited Revises/F-studyreports(date TBA)
 - -New Dept Self Study Template & Institutional Assessment Task (fdate TBA)
- Adjournment (3:20)